



Date: 05/01/2026

## **NOTICE FOR REFUND**

This is for the information of **U.G. & P.G. Semester-I** students, willing to take refund of fees deposited to the College as admission fees for the academic year 2025-2026, are instructed to go through the refund policy as per UGC Guideline (D.O. No. F.2-71/2022 (CPP-II) (C-114546), Dated-12/06/2024).

As per Refund Policy (2025-2026) to get refund of admission fees **students are to submit an application** with all the following requisite documents to the **Enquiry Office**, Humanities Block, 16, Basanta Bose Road, Kolkata-700026 **by 22/01/2026 (except Holidays)**.

### **The requisite documents are:**

1. Application letter duly signed by the candidate (with date).
2. Online receipt copy of admission fees.
3. Cancelled Cheque or clear Photo-copy of the first page of Bank Passbook of the candidate or guardian.
4. Copy of Cancellation Certificate issued by the College.

*Manas Kabi*

Dr. Manas Kabi

Principal

Asutosh College

*PRINCIPAL*

ASUTOSH COLLEGE  
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